

# Rock Springs UMC

227 Church View Dr.  
Kingsport, Tn. 37664  
(423) 349.7531

## Food Pantry Guidelines

- Food Pantry Sponsor:** Rock Springs United Methodist Church
- Mission Statement:** Our volunteer mission is to feed the hungry as best we can...by securing and distributing food and grocery products through our Church Pantry. Servicing the needy, ill, children and the elderly.
- Dates & Times of Distribution:** 4<sup>th</sup> Tuesday of every month – 5:00 pm – 7:00 pm  
(except for November & December – earlier due to Holidays)  
also found on our website: [www.RockSpringsUMC.com](http://www.RockSpringsUMC.com)
- Service Area:** You must live in the following area:
- Zip Code: 37664** • West of Fort Henry Dr.
  - Zip Code: 37663** • North of I-81 and West of Fort Henry Dr.
  - Zip Code: 37660** • West of Jared Rd., South and West of Bays Mountain (includes areas such as Reservoir Rd., Lone Star, Beech Creek, Etc.)
- Eligibility Requirements:**
- Clients need to bring a picture ID, Proof of Income and Proof of residency (an old utility bill will suffice) to their first visit.
  - Bring changes in Income and Residency as they occur
- Client Information Needed:** Name, Number of household members, and Photo ID
- Frequency of Visits:** Once per month
- Food Distribution:** Clients will be given an assortment of food available as selected by Pantry Operators.
- Unplanned Closings:** The Food Pantry may be closed due to bad weather or events beyond our control. Updated information will be made available at our Church website [www.RockSpringsUMC.com](http://www.RockSpringsUMC.com) or by calling 423-349.7531

### Important Guidelines:

- Please treat others as you would like to be treated ! We want to model grace, kindness and respect for each person that comes across our path.
- If you arrive early, please plan to wait patiently in your vehicle.
- Please be mindful of others using the Food Pantry
- No guns are permitted in or near the Food Pantry or Church Buildings.
- Fighting is not allowed on Church property. Clients engaged in fighting will be asked to leave without food.
- If you are unable to stand/wait in line please bring someone who can hold your place.
- If you are unable to pick up food for a given month you must send a signed note of permission with another person.

If you have questions or concerns...at any time...please do not hesitate to see one of our volunteers.

We are here to serve and bless you.